



## EXECUTIVE SUMMARY

**Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Florida Public Employer Labor Relations Association (FPELRA) for membership and renewal dues for 2025 for Accessibility Resources. Fiscal Impact: \$225.00, Cumulative amount: \$225.00, Revenue: \$0.00**

**Presenter(s): Sophia Galvin, Vice President of Human Resources/Talent and Culture**

**1. Describe the purpose of this purchase of goods, services, information technology, construction, or use of space.** This purchase aims to obtain membership to the Florida Public Employer Labor Relations Association (FPELRA). FPELRA provides valuable resources, training, and support for public sector professionals involved in labor relations and human resources. This membership/service will help our organization improve labor relations practices, navigate labor laws, and stay updated on public sector employment legislative changes, ultimately fostering effective labor-management relationships.

**2. Describe the competitive solicitation method used or, if none, the exemption relied on for bid waiver.** Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. Membership dues, per the Florida Statute 119.01(3) requires that all financial, business and membership records held by the organization in relation to the individual(s) or organization(s) for whom a purchase order is being issued are to be considered public records and shall be subject to the provisions of Florida Statute 119.07.

**3. Describe business rationale for the purchase and how it was procured.**

**(A) What is the benefit of the purchase. If there is an ROI, describe the ROI and how calculated.** Not Applicable.

**(B) How does the purchase support the Strategic Business Plan.** Annual FPELRA membership dues.

**(C) If applicable, what is the rationale for the use of piggybacks, existing contract extensions, bid waivers in lieu of the College conducting a competitive solicitation.** Not Applicable.

**(D) If a competitive solicitation process was conducted by the College, describe the process.** Not Applicable.

**4. Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?** The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

**This Executive Summary is approved by:**

**Sophia Galvin**

**Vice President of Human Resources/Talent and Culture**

APPROVAL PATH: CS 98 2025 FPELRA Membership and Renewal Dues

Department Head 1 Auto Complete	N/A Auto Complete	10/15/2024
Prepare Executive Summary	Pascal Jeanty	10/15/2024
Auto Complete - No IT Review Needed	Pascal Jeanty	10/15/2024
Department Head 2 Review	N/A Auto Complete	10/15/2024
Department Head 3 Review	Sophia Galvin	10/15/2024
Departments Approved-Auto Complete	Pascal Jeanty	10/21/2024
Auto Complete-No IT Review Needed	Raj Mettai	10/21/2024
Contracts Coordinator Review	Natalia Triana-Aristizabal	10/21/2024
Contracts Coordinator Review	Natalia Triana-Aristizabal	11/14/2024
Procurement Review	Oriando Aponte	11/14/2024
Budget Review - Pending Fund Approvals	Christine Sims	11/17/2024
CFO Review	Rabia Azhar	11/20/2024
Attorney Review	Kristina Raattama	11/22/2024